

Chisholm Trail HOA Board Meeting

Sunday, April 11, 2021

7:00 PM

Phone Conference

Meeting called by: Brad Cunningham **Type of meeting:** Board Meeting
Facilitator: Cyndi White - Globolink **Note taker:** Mariana Royer – Secretary
Timekeeper: Brad Cunningham

Attendees: Bradford Cunningham, Cyndi White, Pat Patel, Bill Fleming, Loren Sloane, and Mariana Royer
Meeting Start Time: Brad Cunningham called meeting to order at 7:00pm – 2nd by Bill Fleming

Minutes

Agenda item: Approval of January 10, 2021 Minutes **Presenter:** Led by Brad Cunningham

Discussion:

- Minutes approved once updated and resent to board members on 4/11/21.

Action items	Person responsible	Deadline
✓ No action items		

Agenda item: Financial Overview **Presenter:** Brad Cunningham & Loren Slone

Discussion:

Discussed the following items:

- All Membership Dues collected
- Redo of front entrance sign
- Printing of the 2021 Directory; suggestion for online directory discussed but decided to stay with printed copy

Conclusions:

It was noted that the financial does not include the billing for the recent tree maintenance

Action items	Person responsible	Deadline
✓ Brad Cunningham motioned to accept financial and Bill Fleming 2 nd the motion		

Agenda item: Front Entrance Sign **Presenter:** Brad Cunningham

Discussion:

Discussed the following items:

- Sign looks nice lit up at night
- Sign needs bigger letters; letters given are too small and do not stay in place
- Location of keys to Front Entrance Sign

Conclusions:

Need to improve front entrance sign.

Action items

- ✓ Evaluate Front Entrance Sign
- ✓ Check with Vendor about getting bigger letters
- ✓ Provide Keys to Front Entrance Sign

Person responsible

Mariana Royer
Cyndi White
Bill Flemming

Deadline

Agenda items: ACC Approval Requests**Presenter:** Brad Cunningham**Discussion:**

- Outstanding residential permit pending – board shared concerns
- ACC Board cannot approve requests until permits are issued
- Revisited annual letter sent to homeowners with Property Modification approval guidelines
- Creation of Door knocker signs were discussed, but decided they are too costly
- Decided to add a “Approval Forms Requirement” message to the Front Entrance Sign to remind homeowners
- Idea to print announcement posters to place inside Front Entrance Sign for additional communication to residents

Conclusion:

Mariana to get entrance sign measurement to prepared poster signs.

Agenda Items: Landscaping**Discussion:**

- Replacement of dead trees and dead bushes due to freeze/snow storm
- Expensive undertaking to replace bushes and trees (removing and replanting)
- Discussed replacing with tolerant bushes/trees that can withstand cold temperatures like boxwoods
- Questioned whether they need to be replaced or just give time to see if they will grow back
- Various board members will talk to personal landscapers to get opinion

Conclusions:

Bushes and trees will be evaluated to see if they need to be replaced.

Action items

- ✓ Contact personal landscaper to get opinion on replacement
- ✓ Get quote from Pristina to for bush and tree replacement

Person responsible

Pat Patel
Cyndi White

Deadline

Agenda Items: Other Items Discussed**Discussion:**

- Globolink Inspections – when and how often they are done
- Security Cameras – cannot afford installation and monitoring; each homeowner is responsible for their security

- Guidelines in displaying yard signs
- Possibilities of creating a Facebook Page and online surveys

Conclusions:

Action items	Person responsible	Deadline
✓ Create a HOA Facebook Page	Cyndi White & Mariana Royer	
✓ Create preliminary Surveys	Mariana Royer	

Other Information

Special notes:

Next board meeting scheduled for Sunday, August 8, 2021, at 7pm to discuss end of year nominations and fiscal end of year meeting. Will look at meeting I person at Terry's office.

Conclusion:

Brad Cunningham motioned to end the board meeting and Bill Fleming second. Meeting ended at 8:09pm.