

Chisholm Trail HOA Board Meeting

Sunday, October 11, 2020

6:00 PM

Phone Conference

Meeting called by: Brad Cunningham **Type of meeting:** Board Meeting

Facilitator: Cyndi White - GloboLink **Note taker:** Mariana Royer - Secretary

Timekeeper: Brad Cunningham

Attendees: Bradford Cunningham, Cyndi White, Pat Patel, Bill Fleming, Loren Sloane, and Mariana Royer

Meeting Start Time: Brad Cunningham called meeting to order at 6:00pm

Minutes

Agenda item: Introductions of Board Members & Assigned Board Positions **Presenter:** Led by Brad Cunningham

Discussion:

- Every board member was given the opportunity to introduced themselves sharing about their families, their profession, how long they have resided in Chisholm Trails Estates.
- The following board positions were assigned:
 - Brad Cunningham – President
 - Pat Patel – Vice President
 - Treasurer – Loren Sloane
 - Secretary – Mariana Royer
 - ACC – Bill Fleming

Conclusions:

2020-2021 board positions were approved.

Action items	Person responsible	Deadline
✓ No action items		

Agenda item: Budget Overview **Presenter:** Brad Cunningham

Discussion:

Discussed the following budget line items:

- Membership Dues: 2020-2021 Current dues received
- Entrance Decoration: No expense due to volunteer assistance and décor.
- Landscape Maintenance – Irrigation issues from previous years; Pristine Landscaping renewed for 2020-2021 at same price; steady landscaping cost. Cyndi shared that there was a outstanding irrigation bill to be paid.
- Management Fees: Cyndi explained GloboLink services: Maintain and assist with taxes, insurance, payables, receivables, titles, lenders, and resale.
- Annual Meeting: No annual meeting this year due to COVID-19. Past social events were moderate at best.
- Welcoming Committee: Lead by Bill Fleming and his wife
- Surplus/Contingency Fund: Fund has grown building reserves to \$21K

Conclusions:

Board had a clear understanding of the Actual Expenditures for the 2019-2020 and the proposed budget for 2020-2021.

Action items	Person responsible	Deadline
✓ No actions needed		
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Agenda item: Other Misc items	Presenter:	Various Board Members

Discussion:

- Discussed the pros and cons of a gated community.
- Bill Fleming motioned to present a Security System plan at next board meeting.
- Mariana Royer asked about social committee, social events, and social media communication to increase property owner involvement.
- Board was reminded that all homeowners must complete Property Modification Approval Request Form prior to the start of a home project and encouraged to respond to ACC Requests ASAP.

Conclusions:

Board was informed that they will receive a draft agenda before the next board meeting to add new business.

Action items	Person responsible	Deadline
✓ Create Security Plan	Bill Fleming	Before next meeting
✓ Share Social Committee Ideas	Mariana Royer	Before next meeting
✓		

Other Information

Special notes:

Next board meeting scheduled for Sunday, January 10, 2021 at 6pm.

Conclusion:

Brad Cunningham motioned to end the board meeting and Bill Fleming second.

Meeting ended at 7:15pm.